



Communication of safety issues

The target of the "Communication of safety issues" is to give the trainees a good insight on their tasks as leading employee, concerning the communication of safety issues.

The candidates learn how to adapt the existing safety strategy, through interaction, to the needs of the co-workers and to ensure the execution of it by the team members.

The candidates know the communication hierarchy and learn the difference between authority and power, with the consequences of it concerning communication.

After the training the delegates can prepare and execute a Take-5 and a Toolbox meeting.

AGENDA

Day 1:

- **Introduction**
 - ✓ What is communication?
 - ✓ How does communication work?
 - ✓ Effects of communication?
- **Aims of communication?**
 - ✓ SMART-plan
 - ✓ To load a ship

Day2:

- **Communication means**
 - ✓ Safety videos
 - ✓ The use of the correct means according to the situation:
 - Observation
 - Take-5
 - Toolbox-meeting
- **Types of communication**
 - ✓ Communication hierarchy
 - ✓ Areas of conflict – authority
 - ✓ Compromising
 - ✓ Behavioural change

Day3:

- **Communication in the real world!**
 - ✓ Practising with colleagues
 - ✓ Organising and executing a Take-5
 - ✓ Evaluating and wrapping up the session